

# Program Plan and Findings: Four Column Layout



## Program (EHS) - STLES - Career & Technical Education (BS) - 196

**Program Mission Statement:** The mission of the School of Teaching, Leadership and Educational Sciences is the study of schooling and the education of professionals for meaningful work with diverse individuals across the life span in schools, industry, higher education, and clinical settings at the state, national and international levels. This mission is focused on the integrated study of curriculum, instructional process, professional development, and educational leadership. Consistent with the goals of OSU's Professional Education Council's Core Concepts and Goals Statement, faculty strives to demonstrate and perpetuate teaching based on theory and research-driven educational practices. The overarching goals for professional education in the School of Teaching and Curriculum Leadership are to educate students in the fields of curriculum and instruction and to prepare students for professional opportunities in education. The Career and Technical Education program is accredited by the National Council for Accreditation (NCATE). In order to meet national professional standards and accreditation standards including standards of the Oklahoma Commission for Teacher Preparation, students must prepare a professional portfolio whose artifacts demonstrate that a student has made progress toward and achieved required goals and competencies.

### Program Information

*2019 - 2020*

#### **Program Information**

**Assessment Coordinator's Name:** Shelbie Witte, Carol Dvorak

**Assessment Coordinator's E-mail Address:** shelbie.witte@okstate.edu

**Number of Students Enrolled in the Program:** 5

**Total Number of Students Graduated:** 16

**Number of Student Graduates from Stillwater Campus:** 16

**Number of Student Graduates from Tulsa Campus:**

**Were university assessment funds used by the department/program for assessment activities?:** No

**If yes, describe how funds were used and the contribution the funds had on the assessment process:**

### Annual Executive Summaries

*2019 - 2020*

**Program Assessment Coordinator:** Shelbie Witte, Carol Dvorak

#### **Plan Review and Approval**

**Date Current Plan Was Reviewed and Approved:** 08/01/2019

**Date of Future Plan Review and Approval:**

#### **Summary of Assessment Findings**

**Describe overall assessment findings and faculty members' interpretation of the assessment results:** The assessment results from the portfolio submissions reviewed, show students met or exceeded the minimum standards and expectations of the Career and Technical Education program faculty. Our program area embraces an approach that models continuous improvement. This is evidenced by our practice to provide feedback and additional opportunities for improvement and refinement of student artifacts before they are final.

**Dissemination of Findings**

**Describe the individual(s) or committee responsible for reviewing and interpreting assessment data:** The program coordinator for the Career and Technical Education program and the faculty directly involved in the field service courses worked together to gather and review the assessment data.

**Describe the process for sharing and discussing assessment findings with program faculty:** The assessment results from this report will be shared with all program faculty

**Program Improvements Based on Assessment**

**Based on data collected this year, what changes are being considered or planned for the program?:** None.

**Based on this year's findings, what (if any) changes are planned for the assessment process?:** None.

**Describe the process for implementing these changes/planned program improvements:** None.

**Program Improvements Made in the Last Year:** Other Improvements

**"Other" Improvements:** Finishing out the remaining graduates.

**Goals for the Coming Year:** Finishing out the remaining graduates.

**Is this Summary Report Complete?:** Yes

**List all individuals associated with this report preparation:** Witte

<i>Outcomes</i>	<i>Assessment Methods</i>	<i>Findings</i>	<i>Use of Findings (Actions)</i>
<p><b>Occupational Competency Exam -</b> Verification of Occupational competency in the content area to be taught. For Trade and industrial education teachers, this exam is the National Occupational Competency Testing Institute (NOCTI) exam for each specific area. For business, marketing and technology education, the exam is the Oklahoma Subject Area Test (OSAT). Overall scores and six sub area scores are provided.</p> <p><b>Outcome Status:</b> Active <b>Planned Assessment Year:</b> 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020 <b>Start Date:</b> <b>Archived Date:</b> <b>Outcome Type:</b> Knowledge</p>	<p><b>Comprehensive, Certification, or Professional Exam(s) -</b> The students are informed by the academic advisers and the professional education unit certification specialist about test dates and when it would be appropriate to take the exam.</p> <p><b>* Learning Outcome</b> <b>Goal/Benchmark:</b> The goal set by program faculty would be an 85% pass rate on ALL of the certification exams.</p> <p><b>Timeline for Assessment:</b> Each Semester <b>Other Assessment Type:</b></p> <hr/> <p><b>Nationally Benchmarked Exam -</b> Oklahoma Subject Area Exam <b>* Learning Outcome</b> <b>Goal/Benchmark:</b> 80% of students</p>	<p><b>Reporting Period:</b> 2019 - 2020 <b>Conclusion:</b> 3 - Meets Program Expectations (Proficient) We only have 5 students remaining in our program. OSAT data has not been reported to me. NOCTI data is reported by the student. (09/02/2020) <b>Number of Students Assessed:</b> 7 <b>Number of Successful Students:</b> 7 <b>How were students selected to participate in the assessment of this outcome?:</b> Students take the NOCTI for their area. <b>What do the findings suggest about student achievement of this learning outcome?:</b> 0</p>	

<i>Outcomes</i>	<i>Assessment Methods</i>	<i>Findings</i>	<i>Use of Findings (Actions)</i>
<p><b>Reason for Archival:</b></p>	<p>will pass the OSAT for CTED.  <b>Timeline for Assessment:</b> before recommending for certification.  <b>Other Assessment Type:</b></p>		
<p><b>Professional Education Portfolio -</b>  Professional Education portfolio Each student is required to submit a Professional Education Portfolio which is used to assess their level of learning related to each outcome. The artifacts required in the portfolio are created as assignments in classes or in field experiences such as student teaching. In addition, students complete reflective writings about the Core Concepts of the Professional Education Unit, document their grades through official transcripts, and submit evidence of relevant accomplishments in the field of teaching. All students applying for initial teacher licensure through OSU must successfully develop and present a Professional Education Portfolio with acceptable scores on all artifacts.</p> <p><b>Outcome Status:</b> Active  <b>Planned Assessment Year:</b> 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020  <b>Start Date:</b>  <b>Archived Date:</b>  <b>Outcome Type:</b> Skills  <b>Reason for Archival:</b></p>	<p>Each student is required to submit a Professional Education Portfolio which is used to assess their level of learning. The artifacts required in the portfolio are created as assignments in classes or in field experiences such as student teaching. In addition, students complete reflective writings about the Core Concepts of the Professional Education Unit, document their grades through official transcripts, and submit evidence of relevant accomplishments in the field of teaching. All students applying for initial teacher licensure through OSU must successfully develop and present a Professional Education Portfolio with acceptable scores on all artifacts.</p> <p><b>* Learning Outcome</b>  <b>Goal/Benchmark:</b>  <b>Timeline for Assessment:</b> Each Semester  <b>Other Assessment Type:</b></p> <p><b>Portfolio Review -</b> PEU Portfolio I, II, III  <b>* Learning Outcome</b>  <b>Goal/Benchmark:</b> 85% pass rate  <b>Timeline for Assessment:</b> by deadlines of PEU  <b>Other Assessment Type:</b></p>	<p><b>Reporting Period:</b> 2019 - 2020  <b>Conclusion:</b> 3 - Meets Program Expectations (Proficient)  100% of students that attempted passed their PEU I, II, III [less]  Number of Students Assessed: 4  Number of Successful Students: 4  How were students selected to participate in the assessment of this outcome?: all students  What do the findings suggest about student achievement of this learning outcome?: The students are well prepared for</p>	

Outcomes	Assessment Methods	Findings	Use of Findings (Actions)
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the portfolio. (09/02/2020)  
**Number of Students Assessed:** 4  
**Number of Successful Students:** 4  
**How were students selected to participate in the assessment of this outcome?:** required  
**What do the findings suggest about student achievement of this learning outcome?:** closing program, finishing out requirements.

**Effective Instruction -** Students will have the ability to effectively plan instructional time. Lesson Plan Project during Course CTED 4103  
**Outcome Status:** Active  
**Planned Assessment Year:** 2016 - 2017, 2017 - 2018, 2018 - 2019, 2019 - 2020  
**Start Date:**  
**Archived Date:**  
**Outcome Type:** Skills  
**Reason for Archival:**

Students receive instruction on the methodology and pedagogy of writing a lesson plan as part of the course. Students are allowed to turn in a draft for formative assessment with the final lesson plan submitted for summative assessment.  
**\* Learning Outcome Goal/Benchmark:**  
**Timeline for Assessment:** Yearly  
**Other Assessment Type:**

**Reporting Period:** 2019 - 2020  
**Conclusion:** 2 - Meets Minimum Program Expectations (Developing)  
Lesson plans are a part of our courses and students must be able to write them proficiently. [less]  
**Number of Students Assessed:** 4  
**Number of Successful Students:** 4  
**How were students selected to participate in the assessment of this outcome?:** all students  
**What do the findings suggest about student achievement of this learning outcome?:** Students are well prepared for the lesson plans. (09/02/2020)  
**Number of Students Assessed:** 4  
**Number of Successful Students:** 4  
**How were students selected to participate in the assessment of this outcome?:** as part of the course  
**What do the findings suggest about student achievement of this learning outcome?:** students are proficient in meeting this outcome.